附件2

济南市科技成果转化

中试示范基地备案申报书

基 地 名 称：

申 报 单 位： （盖章）

联系人及电话：

推 荐 单 位： （盖章）

填 报 日 期：

济南市科学技术局

二〇二三年

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| 一、基本情况 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 基地名称 | | | | | （济南市+技术方向+中试示范基地） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 基地地址 | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 建设单位名称 | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 建设单位地址 | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 产业领域 | | | | | □新一代信息技术  □节能与新能源汽车  □集成电路  □工业互联网  □人工智能  □其他 | | | | | | | | | | | | □生物医药  □高端数控机床与机器人  □新能源装备  □精品钢  □新材料 | | | | | | | | | | | | | 始建时间 | | | 年 月 | | | | | |
| 建设单位情况 | | | | | 统一社会信用代码 | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | |
| 法人姓名 | | | | | | | |  | | | | | | | 注册地 | | | | | | | | | | |  | | | | | | | |
| 成立时间 | | | | | | | |  | | | | | | | 联系方式 | | | | | | | | | | |  | | | | | | | |
| 中试示范基地财务收支是否独立核算 | | | | | | | | | | | | | | | | | | | | | | □是 □否 | | | | | | | | | | | |
| 共建单位情况 | | | | | 单位类型 | | | | | | | | □高等院校 □科研院所 | | | | | | | | | | | | | | | | | | | | | | | | | |
| 单位名称 | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| 单位地址 | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| 中试示范基地  运营负责人 | | | | | 姓 名 | | | | | | | | | |  | | | | | | | | | | | | 性 别 | | | |  | | | | | | | |
| 职务 | | | | | | | | | |  | | | | | | | | | | | | 职称 | | | |  | | | | | | | |
| 学历 | | | | | | | | | |  | | | | | | | | | | | | 学位 | | | |  | | | | | | | |
| 联系电话 | | | | | | | | | |  | | | | | | | | | | | | 所学专业 | | | |  | | | | | | | |
| 现从事专业 | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | |
| 与建设单位关系 | | | | | | | | | | □全职人员 □签订工作协议的相关人员 | | | | | | | | | | | | | | | | | | | | | | | |
| 中试示范基地  联系人 | | | | | 姓 名 | | | | | | | | | |  | | | | | | | 联系方式 | | | | | | | |  | | | | | | | | |
| 学历 | | | | | | | | | |  | | | | | | | 学位 | | | | | | | |  | | | | | | | | |
| 近两年是否有环保处罚记录 | | | | | □无  □有（何时由何机关作出何种处罚决定） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 近两年是否有生产安全责任事故 | | | | | □无  □有（何时发生何事故，损失情况如何） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 科技创新平台情况 | | | | 国家级  创新平台 | | | | | 名称 | | | | | | | | | | | | | | 认定时间 | | | | 上年度绩效评价等次 | | | | | | | | | | | |
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| 省级  创新平台 | | | | | 名称 | | | | | | | | | | | | | | 认定时间 | | | | 上年度绩效评价等次 | | | | | | | | | | | |
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| 行业资质  （与中试服务相关工程设计、试验检测等） | | | | |  | | | | （资质名称） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 中试示范基地场地性质 | | | | | □租用 □自有 | | | | | | | | | | | | | | | 中试示范基地  场地面积（平方米） | | | | | | | | | | |  | | | | | | | |
| 二、现有中试仪器设备情况 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 序号 | | | 设备  名称 | | | 设备  型号 | | | | | 生产  厂家 | | | | | | | | 采购  时间 | | | | 单价  原值 | | | | 数量 | | | | 金额  （万元） | | | | | 备注 | | |
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| 小计 | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | |  | | | | |  | | |
| 三、人才队伍情况 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 技术带头人 | | 姓 名 | | |  | | | | | | | | | 性 别 | | | | | |  | | | | | 职务/职称 | | | | | |  | | | | | | | |
| 身份证号 | | | | | | | | | | | |  | | | | | | | | | | | 电子邮箱 | | | | | |  | | | | | | | |
| 学历/学位 | | | | | | | | | | | |  | | | | | | | | | | | 所学专业 | | | | | |  | | | | | | | |
| 联系电话 | | | | | | | | | | | |  | | | | | | | | | | | 现从事专业 | | | | | |  | | | | | | | |
| 完成的主要中试或工程化项目 | | | 起止时间 | | | 项目来源/委托方 | | | | | | | | 项目名称 | | | | | | | | | | | | 起何作用（主持、参与） | | | | | | | 项目经费/万元 | | | |
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| 固定研发团队成员 | | 序号 | | 姓名 | | | 性别 | | | | | 身份证号 | | | | | | | | | 学位学历 | | | | | 职称/职务 | | | | | | 从事专业 | | | | 备注 | | |
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| 中试基地技术团队人员数（人） | | | | |  | | | | | | | | | | | | | 其中本科以上学历或中级以上技术职称的科技人员占比（%） | | | | | | | | | | | | | |  | | | | | | |
| 中试示范基地管理人员数（人） | | | | |  | | | | | | | | | | | | | 本科以上管理人员比例（%） | | | | | | | | | | | | | |  | | | | | | |
| 四、年度中试服务情况 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 序号 | 中试服务项目名称 | | | | | | | | | 委托单位 | | | | | | | | | | | | | | 项目合同金额/万元 | | | | | 项目实际到账金额/万元 | | | | | 到账时间 | | | 备注 | |
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| 合计 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | |  | | | | |
| 五、符合安全、环保等要求情况说明。（是否具备必需的安全、环保设施设备及制度条件，是否符合国家、山东省、济南市安全环保等要求，近两年内是否有发生重大安全、质量事故或严重环境违法行为，生产环境和工艺流程软硬件是否符合国家和省相关标准要求，200字左右。） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 六、内部管理、运营机制情况说明。（是否有明晰的对外服务承接程序及收费标准，是否能够按照行业主管部门要求，严格规范服务行为，是否能够保护入驻中试基地小试产品的知识产权和商业秘密等，200字左右。） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 七、下步建设发展目标。（建设目标任务及保障措施，200字左右。） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 填写内容和资料真实有效，如存在弄虚作假或与事实相违背内容，由本人承担全部责任。  基地负责人（签名）：  年 月 日 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 申报单位意见  签章  年 月 日 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 所在区县（功能区）科技部门推荐意见  签 章  年 月 日 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

证明材料须包括但不限于以下内容：营业执照、国有土地使用证、厂房租赁合同；年内未发生司法、行政机关认定的严重违法失信行为的证明材料；团队人员身份证、毕业证、学位证、职称证；中试示范基地始建初所在地生态环境、应急管理等部门认可的安评、环评报告，或符合国家和我省安全、环保要求的有效证明材料；内部管理规章制度（含保护产品知识产权和商业秘密的相关措施及制度）；中试示范基地财务收支独立核算证明；对外中试服务项目收入到账证明材料,包括每项对外中试的技术合同及对应的发票、记账凭证、银行回单等。